

Job Description

POSITION TITLE: **Apprentice**
FUNCTION: **Operations**
LOCATION: **Peterborough UK**

Summary & Main Purpose of Role

- To complete the required academic and practical training requirements of the engineering apprenticeship as provided for by the Company’s nominated training provider in order to successfully achieve a Level 3 qualification.
- To work in a supported learning environment to develop the skills and knowledge which will assist the apprentice to complete their qualification and secure employment and progress in their career in the future.
- Act as an ambassador for Peter Brotherhood Ltd and represent the business with professionalism.

Key Tasks & Accountabilities

- To complete on-the-job in-house training to be conducted within the appropriate department of our Manufacturing Facility under the guidance of a member of staff.
- Contribute to a healthy and safe working environment; work to the HSE approved codes of practice.
- Attendance at our chosen training provider on a day release basis leading to recognised level 3 qualifications over a company specified period (usually up to 4 years).
- Carrying out such tasks and duties as directed by the Manufacturing Management Team that are calculated to contribute to the requisite levels of performance and competence.
- To receive instruction and advice within the Function commensurate with your training for you to become proficient in your chosen craft
- To be responsible for understanding and adherence to personal obligations in relation to maintaining quality standards, acting safely and in an environmentally friendly way, as is required for your role.
- Be clear on Peter Brotherhood Ltd vision and values.

Qualifications Entry Requirements

- A minimum of **4 GCSE’s, or equivalent**, at **Grade 4**, including English, Maths and a Science related subject.

Knowledge, Skills & Experience

- Able to demonstrate a genuine interest in engineering through school or hobbies and interests.
- To be I.T. literate and familiar with Microsoft “Word”, “Excel” or equivalent software.
- Ability to work efficiently, accurately and meet deadlines.
- Highly motivated.
- Aptitude for practical science or engineering skills.

Additional Position Requirements

- The ability to work as a team member and possess good interpersonal, communication and literacy skills.
- To be able to prioritise workload and work under your own initiative.
- High level of flexibility and dependability.

Key performance indicators include

- Positive reports of your achievements, conduct and performance during your time with our Training Provider.
- Positive indications of a steady progression of your knowledge and abilities.
- Successful achievement of qualifications.

Apprentice's Signature/Date

Manager's Signature/Date